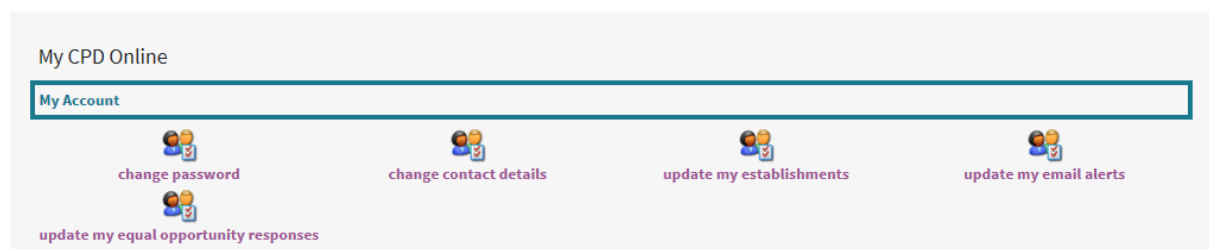
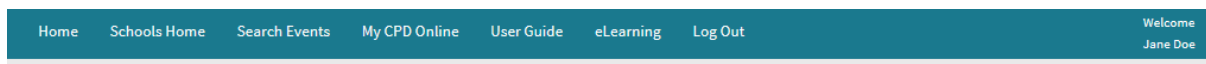


Set up Email Alerts on Kent CPD Online account

Please sign into your account on Kent CPD online and select the option that reads **My CPD Online** from the top toolbar.



Once you have selected My CPD Online the following screen will appear please then select the option **update my email alerts**



The below form will appear for you to set up an email alert for courses by subject or job role that you wish to be emailed about when they added to the Kent CPD online system. **Please ensure** you tick the box next to option that reads: **Activate event alerts by email** then click on the **Submit** option.

Your name	Jane Doe																																						
Your service(s)	Schools Training Courses																																						
Subjects	<table border="0"> <tr> <td><input type="checkbox"/> Anti-Bullying</td> <td><input type="checkbox"/> Art & Design</td> </tr> <tr> <td><input type="checkbox"/> Autism Spectrum Disorder (ASD)</td> <td><input type="checkbox"/> Behaviour and Attendance</td> </tr> <tr> <td><input type="checkbox"/> Citizenship</td> <td><input type="checkbox"/> Creativity</td> </tr> <tr> <td><input type="checkbox"/> Cross Curricular Development</td> <td><input type="checkbox"/> Data Collection</td> </tr> <tr> <td><input type="checkbox"/> Design Technology</td> <td><input type="checkbox"/> Duke of Edinburgh (DofE) Training</td> </tr> <tr> <td><input type="checkbox"/> EAL; English as an Additional Language</td> <td><input type="checkbox"/> Early Help</td> </tr> <tr> <td><input type="checkbox"/> Education Psychology</td> <td><input type="checkbox"/> English</td> </tr> <tr> <td><input type="checkbox"/> Environmental Education</td> <td><input type="checkbox"/> Equality and Diversity</td> </tr> <tr> <td><input type="checkbox"/> Equality and Inclusion</td> <td><input type="checkbox"/> Evaluation & Assessment</td> </tr> <tr> <td><input type="checkbox"/> EYFS General</td> <td><input type="checkbox"/> Food Nutrition & Safety</td> </tr> <tr> <td><input type="checkbox"/> Forest School</td> <td><input type="checkbox"/> Foundation Subjects</td> </tr> <tr> <td><input type="checkbox"/> Geography</td> <td><input type="checkbox"/> Gifted & Talented</td> </tr> <tr> <td><input type="checkbox"/> Health & Safety</td> <td><input type="checkbox"/> Health & Wellbeing</td> </tr> <tr> <td><input type="checkbox"/> History</td> <td><input type="checkbox"/> ICT/Computing</td> </tr> <tr> <td><input type="checkbox"/> IT System User Training</td> <td><input type="checkbox"/> Leadership</td> </tr> <tr> <td><input type="checkbox"/> Leadership & Management</td> <td><input type="checkbox"/> Learning difficulties and disabilities</td> </tr> <tr> <td><input type="checkbox"/> Literacy</td> <td><input type="checkbox"/> Literacy & Numeracy</td> </tr> <tr> <td><input type="checkbox"/> Looked after Children</td> <td><input type="checkbox"/> Marketing</td> </tr> <tr> <td><input type="checkbox"/> Music</td> <td><input type="checkbox"/> Physical Education</td> </tr> </table>	<input type="checkbox"/> Anti-Bullying	<input type="checkbox"/> Art & Design	<input type="checkbox"/> Autism Spectrum Disorder (ASD)	<input type="checkbox"/> Behaviour and Attendance	<input type="checkbox"/> Citizenship	<input type="checkbox"/> Creativity	<input type="checkbox"/> Cross Curricular Development	<input type="checkbox"/> Data Collection	<input type="checkbox"/> Design Technology	<input type="checkbox"/> Duke of Edinburgh (DofE) Training	<input type="checkbox"/> EAL; English as an Additional Language	<input type="checkbox"/> Early Help	<input type="checkbox"/> Education Psychology	<input type="checkbox"/> English	<input type="checkbox"/> Environmental Education	<input type="checkbox"/> Equality and Diversity	<input type="checkbox"/> Equality and Inclusion	<input type="checkbox"/> Evaluation & Assessment	<input type="checkbox"/> EYFS General	<input type="checkbox"/> Food Nutrition & Safety	<input type="checkbox"/> Forest School	<input type="checkbox"/> Foundation Subjects	<input type="checkbox"/> Geography	<input type="checkbox"/> Gifted & Talented	<input type="checkbox"/> Health & Safety	<input type="checkbox"/> Health & Wellbeing	<input type="checkbox"/> History	<input type="checkbox"/> ICT/Computing	<input type="checkbox"/> IT System User Training	<input type="checkbox"/> Leadership	<input type="checkbox"/> Leadership & Management	<input type="checkbox"/> Learning difficulties and disabilities	<input type="checkbox"/> Literacy	<input type="checkbox"/> Literacy & Numeracy	<input type="checkbox"/> Looked after Children	<input type="checkbox"/> Marketing	<input type="checkbox"/> Music	<input type="checkbox"/> Physical Education
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