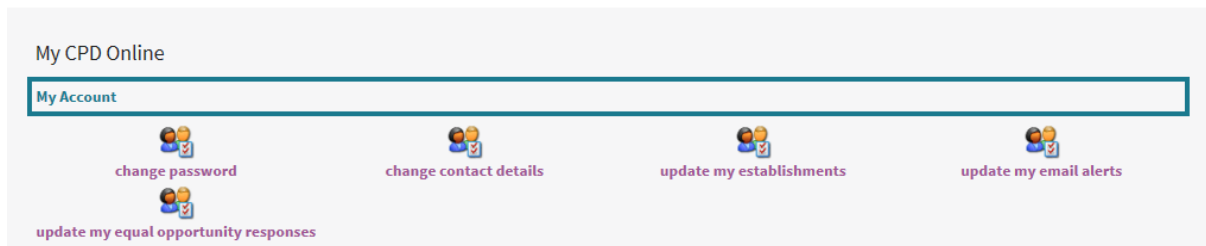
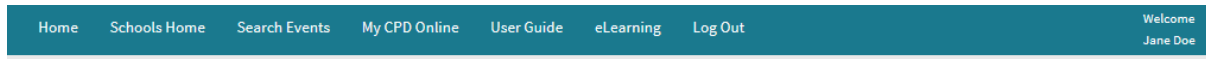


## How to remove Email Alerts against your account on Kent CPD online

Please sign into your account on Kent CPD online and select the option that reads **My CPD Online** from the top toolbar.



Once you have selected My CPD Online the following screen will appear please then select the option **update my email alerts**



The below form will appear for you. **Please ensure** you untick the box next to option that reads: **Activate event alerts by email** and click on the **Submit** option.

Your name	Jane Doe																																				
Your service(s)	Schools Training Courses																																				
Subjects	<table border="0"><tr><td><input type="checkbox"/> Anti-Bullying</td><td><input type="checkbox"/> Art &amp; Design</td></tr><tr><td><input type="checkbox"/> Autism Spectrum Disorder (ASD)</td><td><input type="checkbox"/> Behaviour and Attendance</td></tr><tr><td><input type="checkbox"/> Citizenship</td><td><input type="checkbox"/> Creativity</td></tr><tr><td><input type="checkbox"/> Cross Curricular Development</td><td><input type="checkbox"/> Data Collection</td></tr><tr><td><input type="checkbox"/> Design Technology</td><td><input type="checkbox"/> Duke of Edinburgh (DofE) Training</td></tr><tr><td><input type="checkbox"/> EAL; English as an Additional Language</td><td><input type="checkbox"/> Early Help</td></tr><tr><td><input type="checkbox"/> Education Psychology</td><td><input type="checkbox"/> English</td></tr><tr><td><input type="checkbox"/> Environmental Education</td><td><input type="checkbox"/> Equality and Diversity</td></tr><tr><td><input type="checkbox"/> Equality and Inclusion</td><td><input type="checkbox"/> Evaluation &amp; Assessment</td></tr><tr><td><input type="checkbox"/> EYFS General</td><td><input type="checkbox"/> Food Nutrition &amp; Safety</td></tr><tr><td><input type="checkbox"/> Forest School</td><td><input type="checkbox"/> Foundation Subjects</td></tr><tr><td><input type="checkbox"/> Geography</td><td><input type="checkbox"/> Gifted &amp; Talented</td></tr><tr><td><input type="checkbox"/> Health &amp; Safety</td><td><input type="checkbox"/> Health &amp; Wellbeing</td></tr><tr><td><input type="checkbox"/> History</td><td><input type="checkbox"/> ICT/Computing</td></tr><tr><td><input type="checkbox"/> IT System User Training</td><td><input type="checkbox"/> Leadership</td></tr><tr><td><input type="checkbox"/> Leadership &amp; Management</td><td><input type="checkbox"/> Learning difficulties and disabilities</td></tr><tr><td><input type="checkbox"/> Literacy</td><td><input type="checkbox"/> Literacy &amp; Numeracy</td></tr><tr><td><input type="checkbox"/> Looked after Children</td><td><input type="checkbox"/> Marketing</td></tr></table>	<input type="checkbox"/> Anti-Bullying	<input type="checkbox"/> Art & Design	<input type="checkbox"/> Autism Spectrum Disorder (ASD)	<input type="checkbox"/> Behaviour and Attendance	<input type="checkbox"/> Citizenship	<input type="checkbox"/> Creativity	<input type="checkbox"/> Cross Curricular Development	<input type="checkbox"/> Data Collection	<input type="checkbox"/> Design Technology	<input type="checkbox"/> Duke of Edinburgh (DofE) Training	<input type="checkbox"/> EAL; English as an Additional Language	<input type="checkbox"/> Early Help	<input type="checkbox"/> Education Psychology	<input type="checkbox"/> English	<input type="checkbox"/> Environmental Education	<input type="checkbox"/> Equality and Diversity	<input type="checkbox"/> Equality and Inclusion	<input type="checkbox"/> Evaluation & Assessment	<input type="checkbox"/> EYFS General	<input type="checkbox"/> Food Nutrition & Safety	<input type="checkbox"/> Forest School	<input type="checkbox"/> Foundation Subjects	<input type="checkbox"/> Geography	<input type="checkbox"/> Gifted & Talented	<input type="checkbox"/> Health & Safety	<input type="checkbox"/> Health & Wellbeing	<input type="checkbox"/> History	<input type="checkbox"/> ICT/Computing	<input type="checkbox"/> IT System User Training	<input type="checkbox"/> Leadership	<input type="checkbox"/> Leadership & Management	<input type="checkbox"/> Learning difficulties and disabilities	<input type="checkbox"/> Literacy	<input type="checkbox"/> Literacy & Numeracy	<input type="checkbox"/> Looked after Children	<input type="checkbox"/> Marketing
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