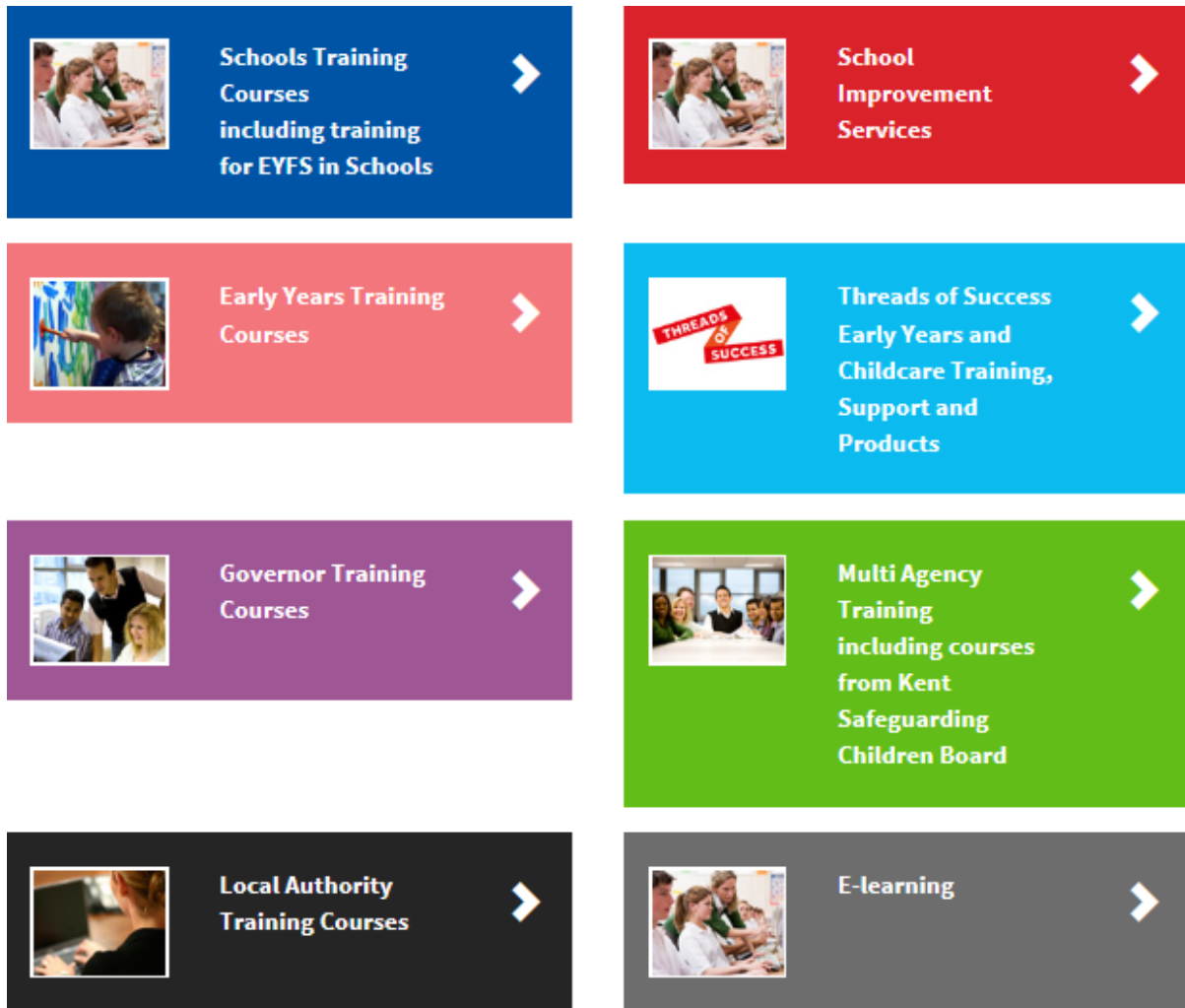
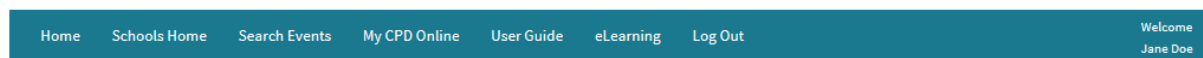


Guide on how to view courses you have booked on Kent CPD Online

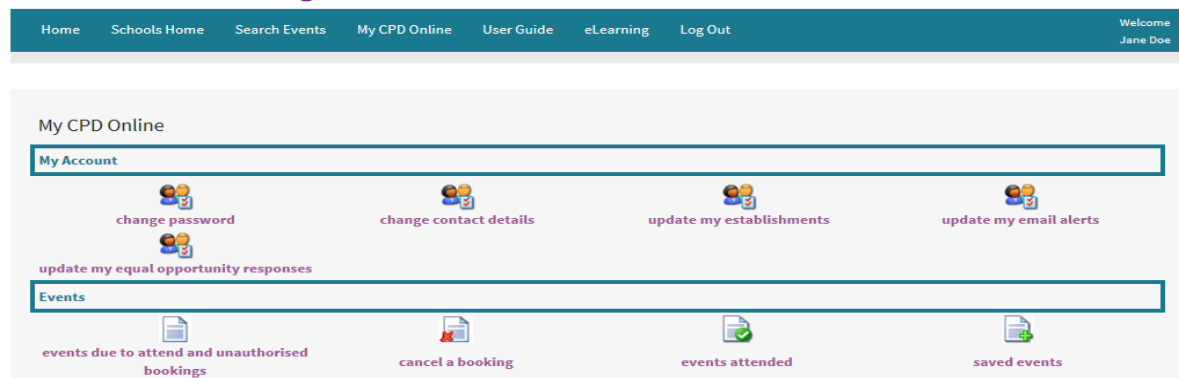
Select the correct work portal from the main home page.



Please sign into your account and select from the top toolbar the option that reads **My CPD Online**:



Then scroll down to the **Events** title and click on the option **events due to attend and unauthorised bookings**



All events you have made bookings for will appear in this screen and will show the booking status below the title of the course. You may see an option to **download documents** which you can click on to view any documents that you need for that training it also shows the option to view full details of the course if you click on **show details**:

Events due to attend [| Back to My CPD Online |](#)

The list of events below show events you are due to attend
1 event found

Page 1 of 1

E192 SIMS Attendance - Primary (AM)		Code: SCH 17/053
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Session	Session Date	Session Time	Session Venue	Map
Session 1	19/04/2017	09:30 - 13:00	EIS - Maidstone (Venue), Oxford Road, Maidstone, Kent, ME15 8AW	Map

[| Show details |](#) [Download documents](#) Booking status: **Cancellation requested**